

# Back to School: Registration for New Public School Students

For students new to New York City, to public schools or  
returning to New York City's public schools after time away

## How to Register

### Elementary & Middle School

- Register at your zoned school starting Wednesday, September 9. If you do not know your zoned school, call 311.
- If there is no zoned school for your home address, please visit a Student Registration Center (listed on the right) with your child.

### High School

- New students must register at one of the Student Registration Centers (listed on the right).



**School starts  
Wednesday,  
September 9**

## What to Bring

When you come to register, please bring your child with you. You also **must** bring:

- Child's birth certificate or passport
- Child's immunization records
- Proof of residence, which will be verified by any **two** of the following:
  - A residential utility bill (gas or electric) in the resident's name issued by National Grid, Con Edison, or the Long Island Power Authority; must be dated within the past 60 days
  - Documentation or letter on letterhead from a federal, state or local government agency, including the Internal Revenue Service (IRS), City Housing Authority, Human Resources Administration (HRA), the Administration for Children's Services (ACS), or an ACS subcontractor indicating the resident's name and address; must be dated within the past 60 days
  - An original lease agreement, deed or mortgage statement for the residence
  - A current property tax bill for the residence
  - A water bill for the residence; must be dated within the past 60 days
  - Official payroll documentation from an employer such as a form submitted for tax withholding purposes or payroll receipt; a letter on the employer's letterhead will not be accepted; must be dated within the past 60 days
- Child's latest report card/transcript (if available)
- Child's Individual Education Program (IEP) and/or 504 Accommodation Plan (if applicable and available)

## Special Education

K-8 students in need of a special education placement should visit a Special Education enrollment site. For a list of sites, call 311 or visit [www.nyc.gov/schools/enrollment](http://www.nyc.gov/schools/enrollment).

High school students should visit a Student Registration Center (listed on the right).

## Already Enrolled?

If your child is currently enrolled in or assigned to a New York City public school, please go to your child's school for assistance beginning Wednesday, September 9, 2009.

## Where to Go





Visit a Student Registration Center in  
your borough of residence





**Hours:** Monday-Friday, 8 a.m. – 3 p.m.

**Dates:** August 31 - September 18





Centers will be **closed** Monday, Sept. 7,  
in observance of Labor Day





### Bronx




Theodore Roosevelt Educational Campus  
500 East Fordham Road    





PS/IS 194  
1301 Zerega Avenue  
(enter on Parker Street)    

### Brooklyn





Brooklyn High School of the Arts  
345 Dean Street    


Clara Barton High School  
901 Classon Avenue    





The Montauk  
4200 16<sup>th</sup> Avenue    

Brooklyn Technical High School  
29 Fort Greene Place  
(enter on South Elliott Place)    





### Manhattan





American Sign Language and  
English Secondary School  
225 East 23<sup>rd</sup> Street  
(enter on East 24<sup>th</sup> Street)    

Joan of Arc Complex  
154 West 93<sup>rd</sup> Street  
(enter on West 92<sup>nd</sup> Street)    





George Washington Educational Campus  
549 Audubon Avenue    

### Queens






Thomas A. Edison Career & Technical  
Education High School  
165-65 84<sup>th</sup> Avenue, Jamaica    

Long Island City High School  
14-30 Broadway    

### Staten Island

Michael J. Petrides School  
715 Ocean Terrace, Building B    

## Key

-  Accessible Building
-  Live Interpretation Available
-  Live Interpretation Available in Select Languages
-  Over-the-Phone Interpretation Available
-  Translated Materials Available